



*It's About People . . . And Possibilities*

*The Regional Municipality of York consists of a dynamic blend of rural and urban communities. The nine local municipalities provide a mix of small-town and city living with an emphasis on fostering community character. As one of the Greater Toronto's Top 75 Employers (2009), York Region offers diverse and vibrant career opportunities that reflect the ideals, spirit and quality of life of a much sought-after and growing metropolis.*

**FINANCE PROGRAM MANAGER – HOUSING YORK INC. #ONPHA10539**  
**COMMUNITY AND HEALTH SERVICES DEPARTMENT**  
**HOUSING AND LONG TERM CARE BRANCH**  
**Location: Newmarket, ON**  
**Permanent Full-Time, Salary \$86,568 - \$101,794 annually**

Reporting to the Director, Housing York Inc., is responsible for managing and co-ordinating financial reporting, consolidated financial statements, audit activities, budget/business planning and monitoring for Housing York Inc.; overseeing reporting and control of revenues and expenditure; developing and maintaining financial controls, policies and procedures; leading controllership functions for Housing York Inc. in the areas of Board and management reporting, insurance, property assessment, mortgage renewals, banking, investments, taxes and contractual agreements; providing administrative leadership in the areas of software systems; and managing the customer service aspect of tenant relations.

**QUALIFICATIONS**

- Successful completion of a University Degree in Accounting, Business, Finance or related field.
- Completion of a professional accounting designation program (e.g. CGA, CMA.) and registration as a Certified Professional Accountant with the appropriate Ontario Association.
- Minimum five (5) years senior level financial experience with controllership responsibilities for accounting, budgeting, financial analysis/reporting, audit preparation, banking and investments, taxes, and technology and demonstrated supervisory or leadership experience.
- Knowledge of applicable legislation, policies, programs and procedures governing the administration of social housing and ability to interpret and apply related legislation.
- Demonstrated knowledge of accepted accounting and auditing principles and practices and related internal audit procedures, as well as financial planning and management.
- Knowledge of and demonstrated ability in corporate core competencies including customer services, communication, teamwork, initiative/self management, accountability, and flexibility/adaptability.
- Management competencies including results/achievement focus, human resources management, leadership, financial management, business planning, decision making/judgement, representation and professionalism and job knowledge.
- Knowledge of computerized accounting systems and proficiency with MS Office software applications.
- Demonstrated skills in financial analysis, budget preparation and financial reporting processes, including ability to develop and implement complex financial models.
- Contemporary supervisory and human resource management skills, knowledge of collective agreement administration and interpretation, and labour relations principles and practices.
- Strong report writing, research, analytical and project management skills to meet program objectives and work to tight deadlines.
- Ability to work outside regular hours, as required.

Please apply on-line at [www.york.ca](http://www.york.ca) by 4:30 pm on **August 4, 2010 quoting competition #ONPHA10539**. We thank all candidates for their interest, however, only those selected for an interview will be contacted. For additional information on York Region, please visit the above-mentioned website.